

Toft Parish Council

Notice of the 749th meeting of Toft Parish Council on Monday 4 June 2018 at 7.00 pm in The People's Hall, Toft

The Public and Press are cordially invited to be present and Members of the Parish are welcome to attend and any may speak under the Open Public Session item and make representation to the Council on items on the agenda

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder



LG Stoehr (Clerk) 30/05/18

AGENDA

Open public session including reports from the County and District Councillors

1. Apologies for absence and declaration of interests
 - 1.1 To approve written apologies and reasons for absence
 - 1.2 To receive declarations of interests from councillors on items on the agenda
 - 1.3 To receive written requests for dispensations (if any) and to grant any dispensation as appropriate
2. To approve the minutes of the last meeting
3. To consider any matters arising from the last or a previous meeting including
 - 3.1 General Data Protection Regulations – to consider dedicated email addresses
 - 3.2 CCC's response on the Hardwick Road planning application
4. To consider any correspondence received since the last meeting requiring the Parish Council's attention
 - 4.1 Cambridgeshire and Peterborough Minerals and Waste Local Plan – Preliminary Draft consultation
 - 4.2 CCC- LHI 2019/2020 invitation to bid
5. Finance, Procedure and risk assessment and use of delegated powers
 - 5.1 To consider the finance report and approve the payment of any bills
 - 5.2 Play inspection reports
 - 5.2.1 To consider the RoSPA report
 - 5.3 To consider any matter which is urgent because of risk or health and safety
6. To consider any Planning or Tree works applications or related items received
 - 6.1 Planning applications
 - 6.1.1 S/1370/18/FL – 72 School Lane – Replace 3 no. velux roof lights to rear of house with 3 no. dormer windows to match
 - 6.1.2 S/1845/18/FL – 5 High Street – Two storey rear extension to house
 - 6.2 SCDC decisions to note
 - 6.3 Tree works applications
 - 6.3.1 S/1786/18/TC – Trees located in the extended garden on land behind 10 High Street
 - 6.3.2 S/1987/18/TC – Bay Tree Barn, 1 Church Road
7. Members items and reports for information only unless otherwise stated
 - 7.1 Allotments ^(JM)
 - 7.2 Village Maintenance ^(AT)
 - 7.3 Highways ^(AT)
 - 7.4 Toft People's Hall ^(JM)
 - 7.5 Footpaths ^(EM)
 - 7.7 Defibrillator report including training for volunteers and expenditure ^(PEE)
8. Closure of meeting

Clerk report to Toft Parish Council meeting on 4 June 2018

1. To approve written apologies and reasons for absence – any received will be reported to the meeting.
2. To approve the minutes of the meeting on 8 May 2018 - attached
3. To consider any matters arising from the last or a previous meeting
- 3.1 General Data Protection Regulations – to consider a dedicated email address
- 3.2 CCC's response on the Hardwick Road planning application is attached.
4. Correspondence
- 4.1 Cambridgeshire and Peterborough Minerals and Waste Local Plan – Preliminary Draft consultation

“ Cambridgeshire and Peterborough Minerals and Waste Local Plan Preliminary Draft Consultation - 16 May 2018 to 26 June 2018

Cambridgeshire County Council and Peterborough City Council (we) are preparing a joint Minerals and Waste Local Plan (MWLP) which will replace the current adopted joint plans.

This new MWLP will look forward to cover the period to 2036, and will consider the land use planning policies and allocations that will be needed to guide minerals and waste management development over this period in Cambridgeshire and Peterborough. It will consider the provision we need to make in order to ensure that there is a continuity of mineral to support planned growth; as well as sufficient capacity to manage all types of waste which will be arising from development, and existing and new communities. The new MWLP will take three years to prepare and there will be opportunities to give your views as work progresses.

We are writing to inform you that we are consulting on the **Preliminary Draft** version of the joint **Minerals and Waste Local Plan**, and your views on the issues and options would be welcome. This consultation is undertaken under Regulation 18 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

The consultation starts **16 May 2018** and closes at **11:59pm on 26 June 2018**.

The Preliminary Draft Plan, along with a number of supporting documents, including a Sustainability Appraisal Scoping Report, are available to view online at cambridgeshire.gov.uk/mwlp or peterborough.gov.uk/mwlp. Please find attached the full consultation letter, which provides further information on where to view the documents.

You have received this notification because you are either a “specific consultation body” or a “general consultation body”, whom the councils have a statutory duty to inform. Please be advised that your representation(s) will not be kept confidential and will be made available to the public (including being published online). Telephone numbers, email addresses, postal addresses and signatures will however be removed.

If you are a “general consultation body” (see the definition in the attached letter) and wish to opt out of future communications in respect of this Minerals & Waste Local Plan, please contact us at your earliest convenience using the contact details below or in the letter.”

Planning Policy Section
Sustainable Growth and Regeneration

Draft consultation letter attached.

4.2 CCC- LHI 2019/2020 invitation to bid

"I am pleased to inform you that we are now accepting Local Highway Improvement (LHI) 2019/20 applications!

The submission deadline for LHI applications is **Tuesday 31st July 2018**, following which you will be contacted by an officer to develop your Feasibility Study. They will work with you to ensure your project scope and budget are accurate and achievable. Your Feasibility Study will then be presented to the LHI Member Advisory Panel.

Please ensure you have read through the supporting LHI guidance available online before completing the application. Please complete the application form electronically, save and submit via email.

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>

If you have any questions please don't hesitate contacting us using local.projects@cambridgeshire.gov.uk "

5. Finance, Procedure and risk assessment and use of delegated powers
None at the time of writing.

5.1 To consider the finance report and approve the payment of any bills
Attached. Late invoices will be brought to the meeting.

5.2 Play inspection reports

5.2.1 To consider the RoSPA report
Attached.

5.3 To consider any matter which is urgent because of risk or health and safety

6.1 Planning Applications received

* NB Some planning applications may not be specifically listed on this agenda but may still be considered by the Parish Council due to the time constraints of making a recommendation to the District Council. For more information see the current planning application consultations on

<http://plan.scams.gov.uk/swiftlg/apas/run/wchvarylogin.display>

6.1.1 S/1370/18/FL – 72 School Lane – Replace 3 no. velux roof lights to rear of house with 3 no. dormer windows to match

6.1.2 S/1845/18/FL – 5 High Street – Two storey rear extension to house

6.2 SCDC Decision Notices
None.

6.3 Tree works

Tree works applications are now available to view on the SCDC portal.

6.3.1 S/1786/18/TC – Trees located in the extended garden on land behind 10 High Street

6.3.2 S/1987/18/TC – Bay Tree Barn, 1 Church Road. This is a different application from the one considered at the last meeting.

7. Members' items and reports for information only

7.1 Allotments ^(JM)

7.2 Village Maintenance ^(AT)

- 7.3 Highways ^(AT)
- 7.4 Toft People's Hall ^(JM)
- 7.5 Footpaths ^(EM)
- 7.7 Defibrillator report including training for volunteers ^(PEE)

Cllr Ellis-Evans has written:

"I have been trying to set up a training session for the people who have agreed to be involved in the Village Emergency Telephone System (VETS) to assist the lone rescuer where the rescuer must stay with the patient or where help is needed in fetching the community defibrillator. The first year of using the system is free but we have to pay £45 set up fee and this is included in the money we received from the lottery funding and the Community Heartbeat Trust hold these funds. However, I now find that we need to have a training session for these volunteers and it has been quite difficult to find a date which the 10 volunteers could manage as well as the trainer's availability and Toft People's Hall. I have only today received confirmation of the date which is 13th June. This is the only date which is suitable otherwise I would need to start the whole process again in the autumn and I am not keen to do this in case I lose the interest of some of the volunteers! The cost of the session is £175.00 and I did not have this in the lottery funding. We do have money from the lottery which was earmarked for new pads and batteries which we could use for this, if that was agreeable to Council? I had hoped to bring this up under my report for the defibrillator at the meeting next Tuesday but looking at the agenda I don't think that this is allowed. Is this correct? If so, would it be OK to bring it up at the meeting on 4th June so that it could be agreed before the session takes place?"

- 8. Closure of meeting

PLANNING CONSULTATION RESPONSE

To: SCDC Planning Team	Highway Development Management South and City Highways Station Road Whittlesford CB22 4NL
App Reference: S/3253/17	Contact: Vikki Keppey
Date: 10 th May 2018	

Re: Land West of Hardwick Road, TOFT

This Highway Authority requests that the above planning application be **refused** for the following reasons:-

The applicant has failed to provide a drawing showing the required visibility splays as 2.4m x 120m is not acceptable in this location. The applicant has failed to provide a drawing showing the required visibility splays. The Highway Authority requests that a plan showing the visibility splays is provided prior to determination of the application. The visibility splay should have the dimensions of 43mph = 2.4m x 154m and 46mph = 2.4m x 164.8m as measured from and along the nearside edge of the carriageway shall be provided on both sides of the access. The area within each splay shall be kept clear of any obstruction exceeding 600mm in height at all times. The inter vehicles visibility splays must be within the existing adopted public highway or land under the control of the applicant.

Reason: To provide adequate inter-visibility between the users of the access and the existing public highway for the safety and convenience of users of the highway and of the access

As it is can not be guaranteed that the speed limit will be lowered to 30mph as stated within the submitted application and the Local Highway Authority does not want to be the final arbitrary of a Planning Application please could the applicant please remove this proposal from the submitted planning application and pursue this separately.

The Highway Authority would like to highlight to the Local Planning Authority that to achieve the required visibility splays as stated above it will lead to the loss of a long length of established hedgerow along Hardwick Road.

Vikki Keppey
Highway Development Management Engineer

Peterborough: Chris Stanek
01733 863883
chris.stanek@peterborough.gov.uk

Cambridgeshire: Ann Barnes
01223 715526
ann.barnes@cambridgeshire.gov.uk

Growth and Regeneration
Sustainable Growth Strategy
Town Hall
Bridge Street
Peterborough
PE1 1HF
16th May 2018

Dear consultee,

**RE: Cambridgeshire and Peterborough Minerals and Waste Local Plan
Preliminary Draft Consultation - 16 May 2018 to 26 June 2018**

Cambridgeshire County Council and Peterborough City Council (we) are preparing a joint Minerals and Waste Local Plan (MWLP) which will replace the current adopted joint plans.

This new MWLP will look forward to cover the period to 2036, and will consider the land use planning policies and allocations that will be needed to guide minerals and waste management development over this period in Cambridgeshire and Peterborough. It will consider the provision we need to make in order to ensure that there is a continuity of mineral to support planned growth; as well as sufficient capacity to manage all types of waste which will be arising from development, and existing and new communities. The new MWLP will take three years to prepare and there will be opportunities to give your views as work progresses.

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The consultation starts **16 May 2018** and closes at **11:59pm on 26 June 2018**.

The Preliminary Draft Plan, along with a number of supporting documents, including a Sustainability Appraisal Scoping Report, are available to view online at cambridgeshire.gov.uk/mwlp or peterborough.gov.uk/mwlp.

The Preliminary Plan and supporting documents are also available to view (in hard copy) at the following offices:

Cambridgeshire County Council
Shire Hall (Reception)
Castle Hill
Cambridge
CB3 0AP

and,

Customer Services Centre
Peterborough City Council
Bayard Place
Peterborough
PE1 1FZ

You have received this notification because you are either a “specific consultation body” or a “general consultation body”, whom the councils have a statutory duty to inform. Please be advised that your representation(s) will not be kept confidential and will be made available to the public (including being published online). Telephone numbers, email addresses, postal addresses and signatures will however be removed.

If you are a “general consultation body” (see the definition overleaf) and wish to opt out of future communications in respect of this Minerals & Waste Local Plan, please contact us at your earliest convenience using the contact details at the top of this letter.

Yours faithfully,

Richard Kay
Head of Sustainable Growth Strategy
Peterborough City Council
Town Hall, Bridge Street
Peterborough
PE1 1HF

Sass Pledger
Assistant Director Environment and Commercial
Cambridgeshire County Council
Shire Hall
Cambridge
CB3 0AP

The Town and Country Planning (Local Planning) (England) Regulations 2012:

“general consultation bodies” means the following—

- (a) voluntary bodies some or all of whose activities benefit any part of the local planning authority's area,
- (b) bodies which represent the interests of different racial, ethnic or national groups in the local planning authority's area,
- (c) bodies which represent the interests of different religious groups in the local planning authority's area,
- (d) bodies which represent the interests of disabled persons in the local planning authority's area,
- (e) bodies which represent the interests of persons carrying on business in the local planning authority's area

TOFT PARISH COUNCIL MONTHLY FINANCIAL STATEMENT

Jun-18

Summary of previous month

Balance brought forward	<u><u>70,969.02</u></u>
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Adjustments

Expenditure approved at previous / between meetings

CAPALC	AFFILIATION FEE	-226.73
SHELLEY SIGNS	INTERPRETATION PANEL	-1260.00
M COPIN	APM REFRESHMENTS	-4.94

Credits

<i>Total Adjustments</i>	<u>-1491.67</u>
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Balance revised after adjustments	<u><u>£69,477.35</u></u>
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Bank Reconciliation to latest statement

Account	Funds	Statement	Outstanding
Current Account	33,477.35	38,063.45	-4586.10
Nationwide BS	36,000.00	36,000.00	
Total	<u>69,477.35</u>	<u>74,063.45</u>	<u>-4,586.10</u>

Expenditure for approval

£

TOFT PEOPLES HALL	ROOM HIRE	15.00
	SALARY	57.92
NEST	PENSION	57.96
HMRC	PAYE	96.80

227.68

Balance C/F	<u><u>69249.67</u></u>
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Gail Stoehr
Responsible Financial Officer

Notes:

Late invoices will be brought to the meeting